



### **Destruction of Special Education Records**

This message serves as NOTICE OF DESTRUCTION OF SPECIAL EDUCATION RECORDS and applies to all students who attended Heartspring Therapeutic School before July 1, 2021. For these students, any Individualized Education Plan (IEP) and associated documents created prior to June 01, 2021, will be destroyed after Monday, July 6, 2026. If you are the student or you have legal authority for a student who attended during that time period, and wish to claim the special education record, please contact Client Records at (316) 634 – 8769 or [ClientRecords@Heartspring.org](mailto:ClientRecords@Heartspring.org) prior to Monday, July 6, 2026, to schedule delivery of those documents. After this date, the records will no longer be available.

Special Education records created on or after July 01, 2021 are maintained by Heartspring, Inc. per confidentiality laws and regulations, and will be destroyed five (5) years after the student's program completion or transitioning from Heartspring's Therapeutic School, unless the student (or the student's legal guardian) has taken possession of the records prior to that time.

February, 2026