



Pediatric Outpatient Therapy Services

HIPAA NOTICE OF PRIVACY PRACTICES (NPP)

Effective Date of This Notice: April 2026

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOUR CHILD MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

Our Responsibilities

Heartspring is required by law to maintain the privacy and security of your child's protected health information (PHI), to provide you with this Notice, and to follow the duties and privacy practices described in the Notice that is currently in effect.

How We May Use and Disclose PHI (No Authorization Needed)

We may use and disclose PHI for the following purposes as allowed by HIPAA:

- Treatment: to provide, coordinate, or manage care and related services.
- Payment: to bill and collect payment for services and determine coverage.
- Health Care Operations: quality improvement, training, compliance, auditing, and business operations.

Other Uses and Disclosures

We will obtain your written authorization before using or disclosing PHI for purposes not described in this Notice, unless otherwise required or permitted by law.

Your Rights

You have the right to:

- Get a copy of your child's health record.
- Ask us to correct your child's health record.
- Request confidential communications.
- Ask us to limit what we use or share (restrictions may not always be possible).
- Get a list of certain disclosures (accounting).



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- Get a copy of this Notice at any time.
- Choose someone to act for your child (as allowed by law).
- File a complaint if you feel your rights are violated.

Complaints

If you believe your privacy rights have been violated, you may file a complaint with Heartspring by emailing Complaints@heartspring.org or with the U.S. Department of Health and Human Services. Heartspring will not retaliate against you for filing a complaint.

Changes to This Notice

We reserve the right to change this Notice and make the revised Notice effective for all PHI we maintain. A current copy will always be available upon request.